



Aloha Care Medical Billing Inc.

Certified Medical Coder (CPC)

CPC® Preparation Syllabus Hybrid (Classroom/Virtual) Course

Clock Hours: 11

Certificate of Completion Issued: Yes

Course Description: The student will learn principles of medical coding related to the three main code books: CPT®, ICD-10-CM Code Set and HCPCS Level II. This course is recommended for anyone who is preparing for a career in medical coding for a physician's office and strongly recommended for anyone who is preparing for AAPC's CPC certification examination.

Course Objectives:

- Identify the purpose of the CPT®, ICD-10-CM, and HCPCS Level II code books
- Understand and apply the official ICD-10-CM coding guidelines
- Apply coding conventions when assigning diagnoses and procedure codes
- Identify the information in appendices of the CPT® code book
- Explain the determination of the levels of E/M services
- Code a wide variety of patient services using CPT®, ICD-10-CM, and HCPCS Level II codes
- List the major features of HCPCS Level II codes
- Provide practical application of coding operative reports and evaluation and management services

Course Content:

- The Business of Medicine
- Review of Anatomy
- Overview of ICD-10-CM
- Applying the ICD-10-CM Guidelines
- Accurate ICD-10-CM Coding
- Introduction to CPT®, HCPCS Level II, and Modifiers •Integumentary System
- Musculoskeletal System
- Respiratory System
- Cardiovascular System
- Hemic & Lymphatic Systems, Mediastinum, Diaphragm •Digestive System
- Urinary System and Male Genital System
- Female Reproductive System and Maternity Care & Delivery •Endocrine System and
- Nervous System



Aloha Care Medical Billing Inc.

- Special Senses (Ocular and Auditory)
- Anesthesia
- Radiology
- Pathology & Laboratory
- Evaluation & Management Services
- Medicine
- Final Exam

Methods of Evaluation:

The instructional methods used include reading assignments, practice exercises, practical applications, interactive video/audio lectures, chapter review tests, and final exam. To receive a certificate of completion, students must successfully complete the course.

Successful course completion includes:

- An attempt of all required assignments
- A passing score of 70% or higher on all chapter review exams •A passing score of 70% or higher on final exam
- An overall final course score of 70% or higher

Medical Coding Training Text and Workbook:

CPCTM 2020; AAPC Required Textbooks (Included)

Not included:

1. CPT® Professional Edition code book (2025 year), AMA publisher
2. ICD-10-CM code book (2025 year), any publisher
3. HCPCS Level II Professional code book (2025 year), any publisher.